

**Submission Date** 2016-04-07 12:15:37

**Name of Local Ministry Unit**

Communities in Faith Pastoral Charge

**Name of person filling out this form** Debbie Wallace

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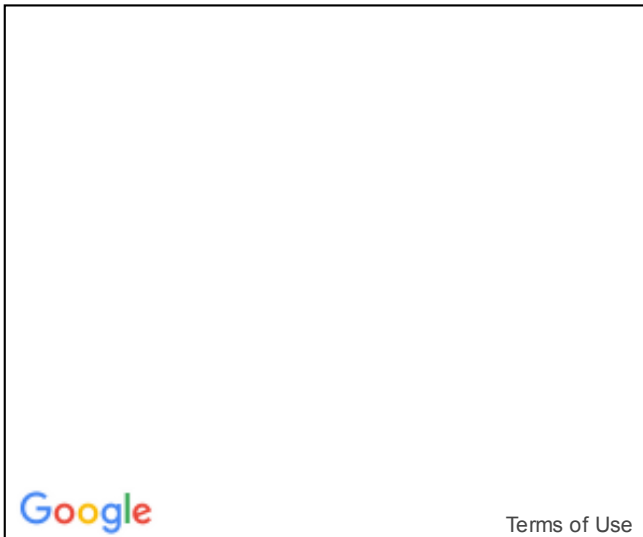
**Address of Local Ministry Unit**

Street Address : 1300 Pine Ave

City : Trail

State / Province : BC

Postal / Zip Code : V1R 4E6



[View Larger Map](#)

**Presbytery** Kootenay

**Date**  Thursday, April 07, 2016

**Name MPS Committee Chair or Secretary**

Debbie Wallace

**E-mail** debawallace@gmail.com

**Names of MPS Committee members**

Debbie Wallace Janet Cameron, Joan Hansen, Colleen Bay, Liz Berglund

**Recommendation:**

Communities in Faith Pastoral Charge (Rossland/Trail) request BC Conference to declare a vacancy for a part time (20 hours per week) Minister effective July 1, 2016

**Number of Congregations**

- 2

**Number on Roll** Trail 83, Rossland 45

**Average Sunday attendance** Trail 30, Rossland 20

**We think of ourselves as MAINLY as:**

- Small Town

**Most of us live (check only one):**

In single-family homes

**Adults (35-50)**

Trail 2, Rossland 3

**Adults (51+)**

Trail 3, Rossland 11

**Young Retirees (51-64)**

Trail 16, Rossland 9

**Older Retirees (65-70)**

Trail 2, Rossland 4

**Seniors (over 70)**

Trail 39, Rossland 18

**Most of us (choose one)**

Grew up in the area

**Many of us work (or used to work) in the following industries or sectors: (check all that apply)**

- Health or social services
- Education
- Mining/Forestry

**Our congregation is like: (choose one that best applies)**

A big family where we all know each other;

**Our heritage as a local ministry unit : (check one that best applies):**

- Has its roots as a Methodist/Congregationalist/Presbyterian/Local Union/Aboriginal congregation prior to Union in 1925;

**We think of our local ministry unit as in the following way: (choose one that best applies):**

- Our congregation is changing and it is clear that we can no longer continue as we have been. We have some anxiety and either have a rough idea or don't know how to go forward. We believe that we have a future but can't quite see it.

**How many people are on your Governing Body?**

12

**How many are typically present at a meeting of your Governing Body?**

11

**Or, we have**

- Trail 2 Rossland 1

**Our church building(s) are mostly: (choose one that best applies):**

- Is doing pretty well given that it has served us for many years. Some repairs may need to be done, but nothing major.
- Is in need of significant work or repairs in order to be used in the coming years.
- Trail 200 Rossland 200

**Are there meeting rooms?**

- Yes

**What are they used for?**

Trail-Community groups, yoga, bridge, driver's education, quilting, children's program, food bank, teas, dinners  
 Rossland-Our annex is used for some community meetings and celebrations as there is a shortage of affordable large meeting rooms in Rossland. Our legal kitchen is also used by other groups to aid their fund raising.

**Is there a nursery?**

- No

**Are the nursery toys/furniture compliant with current safety standards?**

- No

**Are there Sunday Schools rooms?**

- Yes
- 3

**Are they also multipurpose use?**

- Yes

**Are there activity rooms? (ie quilting, gym, library)**

- Yes

**Brief descriptions:**

Trail-has 2 buildings; the Christian Education Building has 3 floors: a basement with 3 meeting rooms, a storage room and 2 washrooms; the main floor has a large hall,(capacity 100), a full kitchen, 2 meeting rooms, an office and 2 washrooms; the top floor has 3 offices, a quilters room and 1 meeting room. The Sanctuary has a basement with 1 large room, a kitchen and houses the food bank.

Rossland

Sunday School: 1 room on main floor, 2 on second story, 3 in basement. Multi-purpose rooms, but now mostly used for storage. Board Room: In basement – holds 10-12 people comfortably. Used for various church meetings. No nursery room. Large heated Annex is used for many functions from meetings to teas and church suppers. Many small storage rooms .

**Where is the office located for the minister? Describe it:**

2nd floor of the CE building at Trail United Church Facing east overlooking street, large windows, bookshelf, desk, 9x12, air conditioner

**Is the building used by outside groups as well as ministry activities?**

- Yes

**Brief descriptions  
(tenants, occasional rentals, frequency of use)**

Trail-Camp Koolaree office, Grans to Grans, United Way, Metis, West Kootenay Wildlife, Bridge, yoga, tai chi, recitals, children's group, community and small group use. Christian Education building used daily  
 Rossland- We offer the use of our Annex to the community for festivities such as birthdays and anniversaries. A group "Friends of the Rossland Range" uses it occasionally for meetings. Rental for the hall is by donation. We use the annex for the following church activities: Dinners, teas, UCW meetings and member retreats. We worship in the Annex during the winter to keep heating costs down, as our Sanctuary is very expensive to heat and difficult to keep warm. Trail- Christian Education building in good condition- has new roof, fresh paint and some new flooring. The Sanctuary building is in mostly good condition, in need of some refurbishing. Food bank room under sanctuary has had some upgrades

Rossland-St. Andrew's United Church was built in 1897, and has been designated as a Historical Building. It is currently in a state of disrepair, primarily on the exterior. We have been unable to afford major repairs over the last few years. Our church is built on a rise and is accessible by 2 sets of stairs, one covered and one uncovered. We can provide access for those who are disabled by using our back alley, which provides level access to our back entrances. This becomes less accessible during the winter.

**Is there a photocopier in the church?**

- Yes

**Is internet provided at the church?**

- Yes
- Yes, High Speed

**Is the church accessible (including for those with disabilities)?**

- Yes

**If yes, tell us how**

Trail- Wheelchair entrance into hall and sanctuary, buzzer and wide doors. Bathrooms are wheelchair accessible.  
 Rossland -Our church has wheelchair accessibility through it's back lane. This is plowed in winter as it is an emergency route.

**Administrative Support: Is there support for administrative tasks (e.g. bulletin, scheduling, reception)?**

- Yes

**If yes, how many hours per week?** 20

**If yes, is this**

- Paid

**Ministry and Personnel Committee: How many members?**

3

**How often does the committee meet?**

6 times per year

**Has one or more of the committee members attended a M&P Committee Training event in the last three years?**

- Yes

**Who takes the service when your minister is away on holidays or study leave?**

Licensed lay worship leaders, lay leaders, other ordained ministers

**The word or phrase that best describes our current financial situation is:**

- Not meeting expenses and relying on bequests and reserves to fund operating budget.

**Congregational givings**

58%

**Congregational Fundraising Activities**

8%

**Rental of building/services**

10%

**Bequests/Reserves/Investments**

24%

**Other (please briefly describe):**

These figures are for Rossland and Trail combined, Finances are combined under CIFPC

**Our Financial Reserves: We have sufficient reserves in the bank that we could cover three months of expenses if we had an emergency.**

- Yes

**Our Financial Accountability: Our financial statements are reviewed by an external person each year:**

- No: (describe)

In Progress

**Our financial statements from the last three years are available upon request.**

- Yes

**Our Statistics from the last five years of submissions to the United Church of Canada show:**

	Current Year	One year ago	Two years ago	Three years ago	Four years ago
<b># attending Sunday Worship (line 20 in yearbook)</b>	T-30, R-19	T-40, R-23	T-30, R-23	T-33, R-25	T-47, T-25
<b># of regular givers (line 18 in yearbook)</b>	T-69, R-37	T-83, R-58	T-80, R-63	T-94	T-90, R-76
<b>\$ expended for pastoral charge operations (line 140 in yearbook)</b>	18000	17800	75% for line 40	75% of line 40	75% of line 40
<b># households under pastoral care (line 5 in yearbook)</b>	64	220	220	217	229

**This is what we love about our community. This is what makes it unique.**

Trail- We are a small, caring friendly community with population of 7,237. Trail is situated on the banks of the Columbia river We love the slower pace with recreation easily accessible( hiking, biking, golfing, skiing) This naturally beautiful valley is an affordable place for young families. We are unique in that we have a diverse ethnic background, predominantly Italian. This heritage has given us terraced homes, rock walls and European streets on the hillside. We are home to one of the largest lead zinc smelters (Teck). We support the Regional hospital in the area. Trail is known for it's many volunteers with sporting events and has many world class athletes on our Home of Champions "monument. We participate in the international competition of "Communities in Bloom". Trail offers a variety of arts and cultural activities. Trail has an airport served by Pacific Coastal. Trail's proximity to Rossland is 6 miles.

**Rossland**

Ours is a close-knit small community with a population of approximately 3556 people. We have evolved over the years from a satellite community of Trail to a vibrant town with its own distinct personality. Rossland was originally settled during the gold rush days at the turn of the century. We have many heritage buildings in town, a Mining Museum, and a summer playhouse (The Gold Fever Follies) which features a musical revue based on the history of Rossland's gold rush years. Our world class ski hill, Red Mountain Resort, attracts skiers from around the world. We also have an excellent cross-country ski club with many well-tracked trails. In the summer locals head out to the groomed hiking trails both in town and throughout the alpine forest area nearby.

Our challenging bike trails are well utilized throughout the summer. We are 15 minutes away from Nancy Greene Lake, which is small but very pleasant; 45 minutes away from Christina Lake which is a large, warm lake; and an hour away from Kootenay Lake which is famous for fishing and boating. There are many other lakes in our area with excellent campgrounds, boat ramps and hiking trails. Rossland has experienced an increase in new young residents as they are attracted by the recreation facilities. Part of this influx is a direct result of people being able to do their jobs on the internet!

**The three economic, demographic or political challenges or characteristics facing our area are:**

Challenges include Teck downsizing, aging population, lack of jobs for young people, winter roads and an airport hampered occasionally by winter conditions. Political challenges are 5 governments in 5 communities in 15 square miles whom are trying to work more cooperatively. Nearest large centers are Spokane Wash 2.5 hours away and the Okanagan 4 hours away.

**Here are two or three websites that offer detailed information about our community:**

[www.rossland.ca](http://www.rossland.ca), [www.trail.ca](http://www.trail.ca), [www.trailchamber.bc.ca](http://www.trailchamber.bc.ca), [info@kbrh.ca](mailto:info@kbrh.ca)

**Other faith communities represented in our community/region are:**

United, Presbyterian, Catholic, Anglican, Alliance, Pentecostal-Gateway, Salvation Army, Bahai, Seven Day Adventist, Baptist, Lutheran, Jehovah's Witness, Warfield Community Church, Springs of Life

**We have close ties with the following faith communities:**

Beaver Valley United, St Andrew's Anglican Church, Holy Trinity Catholic Church

**Website Address of Local Ministry Unit**

[www.cifpc.ca](http://www.cifpc.ca)

**Brief Description of Local Ministry (three sentences):**

We have been in interim ministry for 2.5 years. We were 4 points, one pastoral charge, with two evolving towards amalgamation, one point closing ,and one point in the process of forming a new pastoral charge. Rossland and Trail are working towards one congregation and one building.

Trail and Rossland have been working together for a number of years sharing ministry. In the summer we have joint services in Trail in July and August in Rossland.

**Our Worship Style (three sentences):**

Trail has been mainly traditional with some contemporary elements. We use power point, hymnals- Voices

United and More Voices. We share ministry with minister and lay led services. Trail has a music director and small choir.

We primarily have traditional worship services , but enjoy non-traditional services when we are inspired to change it up a bit. We always enjoy our circle services in the Annex during the winter months, as the energy is quite different from services experienced from the pews. In the past we have held Hymn services using Voices United and More Voices hymn books, Taize services, and services which include skits. We built a small labyrinth on the lawn outside our door which includes a small memorial garden. We have incorporated this area in services and during retreats. On Christmas Eve we dig out a large snow labyrinth and place candles along the route for attendees to use following our service as meditation. The public is invited to use the labyrinth throughout the holiday season until it eventually melts!

### **Vision and Mission Statement (it's fine if you don't have one):**

CIFPC-To nurture and empower Christian spiritual growth and outreach in our community. Goals- Togetherness, outreach. Excite our faith- empower, equip

Rossland- St. Andrew's United church seeks to become an inviting, open and accepting community where young people of all ages can explore and celebrate their spirituality.

Trail- God calls us to be a caring, nurturing, generous and spirited community of faith in Jesus Christ. We celebrate God's creation and abundance through worship, prayer, fellowship, study and service. Our ministry to one another and the world is a response to Christ's call to compassion, justice and healing.

### **Community Outreach and Social Justice: We are currently doing the following in community outreach and social justice:**

Trail United has a food bank operating three times a month. We have a downtown dinner for those in need once a month. We provide Healthy snacks once a month for Sanctuary (safe after school program for children ages 8-12) We also support Camp Koolaree.

Rossland supports "Friends of Refugees", Trail & District Hospice and Camp Koolaree.

- We have a specific goal related to community outreach and social justice as follows:

Trail's goals are to feed the hungry, and provide a warm place and socialization, help develop community and support the local agency of Sanctuary.

### **Church Community and Neighbourhood; We are currently doing the following in the church community and neighbourhood:**

Trail has congregational dinners and lunches. We have coffee and fellowship after worship. We provide a food bank with volunteers from other church denominations. We provide space for community groups and concerts. United Church women have two teas and coffee parties yearly. We support the Green Choir, an adult community choir. The women also support Gran to Grans and Women's World day of Prayer. We support the CIFPC prayer shawl ministry. We have a joint Good Friday service with the Anglicans with fellowship before the service .

St. Andrew's United Church in Rossland has coffee and fellowship after each worship service. We hold a community turkey dinner twice a year. We also invite the community to join us for our annual Belgian Waffle Coffee Party. We are active in our CIFPC Prayer Shawl Ministry, we participate in Grans to Grans, and support the Rossland Refugee Committee. Many of us also help out regularly at the Rossland Hospital Auxiliary Thrift Shop.

- We do not have a specific goal related to the church community and neighbourhood.

### **Faith Formation and Christian Education: We are currently doing the following in faith formation and Christian education:**

We have a CIFPC Lifelong Learning Committee that encourages adult education through a variety of programs that include Bible study and the Lenten Luncheon series( ecumenical)

- We do not have a specific goal related to faith formation and Christian education.

**Leadership: We are currently doing the following in Leadership:**

We try to promote leadership with the use of scripture readers, ushers, use of licensed lay worship leaders and lay leaders. This has been necessary as we share a minister with two other points, and have been without a minister in the past. We have had power point and microphone training, funeral leadership workshops, and board retreats.

- We have a specific goal related to Leadership as follows:

As our congregation is aging and losing energy we feel the need to expand our direction. We feel there will be some revitalization as we move towards amalgamation. Both congregations have voted to work together to develop a new mission and vision.

**Pastoral Care: We are currently doing the following in pastoral care**

We have the minister and lay visitor. We make personal phone calls and have the prayer shawl ministry. We have been going to a care home 3 times a year to do worship services. We hope to expand on the funeral workshop to involve more people in pastoral care.

- We do not have a specific goal related to pastoral care.

**Spirituality and Self-Care within your Local Ministry Unit; We are currently doing the following in Spirituality and Self Care:**

We do have terms on our committee boards, but with less energy and decreasing numbers, most positions are refilled by the same people.

We support our minister's holiday, education and study leave.

We have a women's retreat once a year.

CIFPC has had council retreats.

- We have a specific goal related to Spirituality and Self Care as follows:

We are aware we need to put time limits on board positions. We are anxious to look at a new governance model.

**Worship: We are currently doing the following in Worship:**

Currently we share Rev. Michael Hare between four points. One Sunday he will do services in Rossland/Trail at 9:00 and 11:00 am. The next Sunday he will do services in Salmo and Beaver Valley at 9:00 and 11:00 am. The remaining Sundays are services done by lay leaders, licensed lay worship leaders, and other ordained ministers.

Rossland and Trail have been working together to have the same lay led services.

Our services have been traditional with hymns, scripture reading, minute for mission, sermon or reflection. We have members of the congregation take parts of the service (pre-sing, opening, announcements, scripture readers)

We have had contemporary services with skits and dialogue based sermons.

Trail uses power point for it's services The presentation is developed by our office administrator.

We rarely have children attending worship.

Both Rossland and Trail are accompanied by piano. Trail has a choir director and small choir.

Rossland has been open to having more contemporary services (Taize, labyrinth)

- We do not have a specific goal related to Worship.

**Position Title:** Congregational minister

**Position Profile:**

- Part-Time
- 20



- Solo

### **Position Summary: (2-4 sentences that summarize the position)**

Congregational minister providing worship and some pastoral care, flexible, guiding us to new ideas. We are two congregations moving towards amalgamation so need someone with skills or experience to guide us and support the congregations through this process. This would include help to develop a new Mission and Vision for the new congregation

### **Administration:**

Ranked fourth

Ministry personnel have administrative responsibility to:

- a) Board meetings ; three monthly reducing to one a month with amalgamation
- b) Presbytery meetings twice per year; Conference meetings once every 2-3 years
- c) General administrative tasks ( phone calls, e-mails,etc.)
- d) Worship meetings and other committee meetings occasionally as requested.
- e) We would change the administrative assistant's job description to take on more duties (records)
- f) Have the ability to work collaboratively with other staff members

### **Community Outreach and Social Justice:**

Ranked fifth

-To support the ongoing community outreach and social justice programs already occurring, with the possibility of expanding after amalgamation

### **Continuing Education:**

Ranked eighth

-Anticipated that ministry personnel take full advantage of study leave and financial support for continuing education in consultation with the M & P committee

### **Church Community and Neighbourhood:**

Ranked sixth

Ministry personnel needs to:

- a) Support and lead two points as they work towards becoming one church worshipping in one building.
- b) Respond in appropriate ways to needs beyond the ministry in which they serve, as time allows
- c) Participate in ecumenical and multi-faith activities, as time allows

### **Faith Formation and Christian Education:**

Ranked seventh

- a) Support local Life Long Learning committee in programs the committee creates and organizes, such as the Lenten Luncheon education series, as time allows
- b) Support lay leaders to develop and offer alternate spiritual programs/services. For example Taize services, community dialogues, etc.
- c) Using scriptural undergirding as we faithfully plan amalgamation

### **Leadership:**

Ranked second

- a) We are still in transition and need assistance guiding us into amalgamation
- b) Encourage and challenge people to assist with or take on leadership roles
- c) Help lay people to think outside the box
- d) Identify and address conflicts in appropriate ways
- e) Work effectively with paid staff to achieve goals
- f) Utilize a style of ministry that leads "from behind" – motivates ,encourages and supports others to share their own gifts for ministry
- g) Be a leader that is not afraid to take risks, try new things and learn through both successes and mistakes

- h) Help our 2 congregations to develop a Vision and Mission as we work towards becoming one congregation
- i) Build and provide a continued Christian presence in all home communities
- j) Supporting congregants in times of change

**Pastoral Care:**

Ranked third

- a) Provide a supportive presence and be accessible to people in times of crisis. (death and bereavement)
- b) Support members taking on more of a role.
- c) Visit members and adherents in hospital when time allows .
- d) Weddings ( minimal) and funerals

**Self Care:**

Ranked ninth

We know the value of self-care and we trust that at halftime the minister will take care of themselves, working with the M& P committee.

**Worship:**

Ranked first

- a) Provide intriguing and exciting worship through biblical preaching, liturgy, prayers, music, drama, dance, and other means
- b) Preach a relevant message that inspires, strengthens and challenges us
- c) Because this position is halftime, lay leaders anticipate leading some of the services. It is hoped that the new Ministry Personnel will support, encourage and join us in creating exciting and creative ways of worshipping together
- d) Conduct special services of worship (such as weddings and funerals) and administer the sacraments of communion and baptism.

**Other Required Knowledge, Skills and Abilities:**

- a) the ability to lead us to develop and execute our Vision and Mission
- b) the leadership skills to assist Rossland and Trail as we work towards amalgamating our 2 congregations and begin worshipping together.

**Other "Preferred" Assets:**

- a) a good sense of humour
- b) the ability to drive on winter roads
- c) have consensus building, healthy communication, and collaborative skills as we become one